

RENTAL REFERENCE SHEET

General Information

Name _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____

Social Security # _____ - _____ - _____

Date of Birth: _____ / _____ / _____

EMAIL _____

How long at this address _____

Rent paying \$ _____ Util. Included? _____

Reason for leaving _____

Landlord Information

Landlord's name _____

Landlord's address _____

City _____ State _____ Zip _____

Landlord's Phone (____) _____

Previous Address

Previous Address _____

City _____ State _____ Zip _____

Rented from _____ to _____

Rent paid \$ _____ Util. Included? _____

Landlord's name _____

Landlord's address _____

City _____ State _____ Zip _____

Landlord's phone (____) _____

Reason for leaving _____

Email address _____

Vehicle Information How many do you have _____ Put the new monthly condo rental \$ _____

Make _____ Model _____ Year _____ Type: Car ___ Truck ___ Van ___ Color _____ Plate # _____

Personal Reference

Relative's name _____ Relation _____ Phone (____) _____

Address _____
 City _____ State _____ Zip _____

Any Pets? _____ Kind _____

EVER BEEN EVICTED? _____ DO YOU HAVE A POLICE RECORD? _____ CREDIT IS _____

I declare that the statements above are true and correct, and I hereby authorize verification of references given and if needed to have a credit check done.

APPLICANT: _____
 Signature _____ Print _____ Date _____

Employment Information

Employer _____

Address _____

City _____ State _____ Zip _____

Business phone (____) _____

Supervisor _____

Starting date _____ Salary \$ _____

Position _____

Hours you work _____

Other Income

Income from where _____

Amount \$ _____

Previous Employer

Previous employer _____

Address _____

City _____ State _____ Zip _____

Business Phone (____) _____

Supervisor _____

Date started _____ Date ended _____

Position _____

Reason for leaving _____

Bank Information

Savings Bank name _____

City _____ State _____

Checking Bank's name _____

City _____ State _____

Major Credit Card Names _____

Royal Palm Bay Condominium Association, Inc.

How many adults? _____ How many children under 18? _____

List Children and Ages

Name	Age	Name	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Each adult must fill out their own reference sheet and have a credit check done.

The Owner, or an Owner’s management company, is required to submit a copy of the potential lease and reference sheet with past tenant’s rental history, credit, criminal, and sex offender history. The Association can obtain a credit report at the tenant’s expense. An application fee is \$50.00.

Please submit a copy of the driver’s license or ID for each tenant.

Need a copy of the work receipt for the past 3 weeks for each tenant.

The Owner or Company that requested the credit report _____
Owner or Company Phone Number _____
The credit bureau that did the report _____

Building number being rented _____ Unit # _____ Monthly Rental \$ _____

Owners Name _____ Phone # _____

I acknowledge the information is accurate that I have provided. I give the Owner and the Association and/or agent of RPB permission to verify and check the information provided along with any other informant that is required to be approved. I also understand that I can be denied upon their findings. **If approved the Association needs a copy of the potential lease with some of Royal Palm Bay Rules added.**

Tenant’s Signature _____ Print _____ Date _____

Tenant’s Signature _____ Print _____ Date _____

Tenant’s Signature _____ Print _____ Date _____

Owner’s or Manager’s Signature _____ Print _____ Date _____